M.S. Degree Requirements Worksheet and Checklist*

General requirements:
- Minimum 30 graduate-level (300 or above) credits
- Up to 6 credits for CBE 300-499 in groups I & II combined used towards 30 credits
- If a thesis is done, 5-14 credits of 790 Research in I & II combined used towards 30 credits
- For project report option, 3-12 credits of 790 Research in I & II combined used towards 30 credits
- CBE course grades must be B or better; other courses must be B average with all grades C or above
- No audit or pass/fail courses

I. Professional Group
☐ 12 cr. CBE courses
☐ 6 cr. Must be 600-899 (excluding research)
☐ B or better in each

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II. Elective Group
☐ 12 cr. Grad level courses
☐ 6 cr. Must be non-CBE
☐ B average

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Minimum Graduate Residence Credit Requirement
☐ 15 credits minimum of UW courses required for M.S. to pass
  • must be 300 & above, B Average, no audit or pass/fail

# UW credits completed
Semester 1 _____
Semester 2 _____
Semester 3 _____
Semester 4 _____
Semester 5 _____
Total: _____

Semester of graduation:
*** Enroll for minimum of 2 graduate credits if summer- check with Graduate Program Coordinator about other semesters, especially if you are an international student or have an RAShip
*** Clear any remaining grades of incompletes
*** Set up M.S. committee and choose date and time for exam

An M.S. candidate not planning to seek re-admission to the Ph.D. program must successfully complete an oral examination before a departmental examining committee of the advisor(s) plus two other CBE faculty members, for a total of 3-4 committee members. An M.S. candidate who is seeking re-admission to the Ph.D. program must successfully complete an oral examination before a departmental examining committee of the advisor(s) plus three other CBE faculty members, for a total of 4-5 committee members.

3 weeks before exam:
*** Submit Request for Master’s Degree Warrant form to the CBE Graduate Program office.

After passing exam:
*** If writing a thesis, deposit it at Memorial Library (see Completing Your Master’s Degree for guidelines)
*** Complete and turn in CBE Final Check-out Form to Graduate Program Office

*For comprehensive information on degree requirements and procedures, consult the “Academic Policies & Procedures Manual.”