

Department of Mechanical Engineering Graduate Program

Approval of UW-Madison Undergraduate Credits for use in Graduate Program

*This form is for Mechanical Engineering Graduate Students to request to use credits earned from a UW-Madison undergraduate program in a UW-Madison Mechanical Engineering graduate program. No more than 7 undergraduate credits (generally 2 courses) may be used in the graduate program. Splitting course credits is not permitted. Credits cannot be those used to complete core undergraduate requirements but may be courses used to satisfy technical electives. Credits earned in the undergraduate program and permitted to count in the graduate program will not: appear on the graduate transcript, be part of the graduate GPA, satisfy graduate residency requirements, or satisfy the Graduate School Minimum Graduate Coursework (50%) requirement (unless the course was 700+ level). The undergraduate credits permitted for use in the graduate program may satisfy specific curricular credit requirements including total credits required for the degree, with advisor approval. **Courses must have been earned LESS than 5 years prior to matriculation for use in an MS program and LESS than 10 years prior to matriculation for use in the PhD program.** <https://grad.wisc.edu/documents/prior-coursework/>*

Student Name: _____ Date: _____

10-digit Campus ID #: _____ Student WISC email: _____

Current Program (check one):
MS - Accelerated MS – Automotive
MS – Modeling & Simulation MS – Research (both tracks) PhD

Enter information as it appears on your transcript and attach your undergraduate DARS report:

Course Number: _____	Course Name: _____	
Term Course was completed: _____	Grade Earned: _____	Credits Earned: _____
Reason this course should be included in your graduate curriculum:		

Course Number: _____	Course Name: _____	
Term Course was completed: _____	Grade Earned: _____	Credits Earned: _____
Reason this course should be included in your graduate curriculum:		

Advisor comments: _____

Advisor Name: _____

Advisor Signature: _____ Date: _____

If any course listed above is a Mechanical Engineering (ME) 300 level course, it must also be approved by the ME Graduate Committee. Submit this form to the ME Graduate Coordinator (ME 3182) to have form reviewed.

ME Graduate Committee Chair Signature: _____ Date: _____