



**GRADUATE STUDENT SERVICES CENTER
COLLEGE OF ENGINEERING AT THE UNIVERSITY OF
WISCONSIN – MADISON**

Add or Change Graduate Faculty Advisor Form

The Graduate School requires all Graduate Students (MS & PhD) have a faculty advisor listed in the student record. If you would like to add or change your faculty advisor, please complete this form and submit it to your advisor for approval. When you are done, **please return this form to your Graduate Coordinator in Room 3182, ME Building.**

Student Name : _____ Student 9-digit ID Number: _____

What is your department? _____

What is your program (one form per program)? _____

With whom have you discussed this Faculty Advisor change? (check all that apply)

- Current Advisor Dept. Chair Director of Graduate Studies Dean's Office
 New Advisor Other: _____

What is the primary reason for adding or changing Faculty Advisors? (check one)

- Change in Research Interest Change in Funding
 Concern about research environment Other: _____

Student Signature: _____ Date: _____

FUNDING NOTE: A change in advisor may affect your funding. Please make sure to speak with the advisors to discuss your funding. RA funding typically will remain with the faculty advisor, not the student.

ADD Graduate Faculty Advisor

(Please complete this section if you would like to add a new advisor to your record in addition to your current advisor.)

Advisor Name: _____

Advisor Signature: _____ Date: _____

CHANGE Graduate Faculty Advisor

(Please complete this section if you would like remove your current advisor and add a new advisor to your record.)

Current Advisor to be removed from student record: _____

New Advisor to add to student record: _____

New Advisor Signature: _____ Date: _____