Information on Dropping a Course

What does “dropping” a course mean?
Dropping a course means you take action in Student Center to indicate you no longer plan to pursue the course; this will drop it from your schedule. Once you drop a course, you are no longer able to earn a grade in the course. There are campus deadlines for dropping a course.

How do I know if I should drop a course?
To best answer this question, you need to collect information and reflect on your options. Your engineering advisor can help you make an informed choice. However, the decision to keep or drop a course ultimately lies with you.

If you think you need to drop a course, talk to your instructor and advisor(s) right away. The longer you wait, the more challenging it will be to reinvest and recover your efforts in other courses.

Questions and consideration for dropping a course:
• Think about why and where you are struggling. Is it a particular concept? Time management? Non-academic issues? Is the problem limited to this class or others too?
• If you are unsure how you are doing in a course, talk with your instructor or teaching assistant (TA). They can provide insights about whether remaining in the course is a good idea and/or what you would need to do in order to raise your grade to the desired level.
• It is better to drop a class than to fail or do poorly in it. Continuing in a course where you are struggling can also snowball and negatively impact other coursework.
• It is often unrealistic to expect to raise your grade significantly through the final exam, remaining homework assignments, or projects if you haven’t been doing well up to that point in the semester.
• Are there academic support resources available for this course? Are you using them? If it is a math, science, or engineering course, there is likely tutoring offered by the Undergraduate Learning Center.

Important policy information around dropping a course:
• There are 2 deadlines to drop a course. You should refer to the Office of the Registrar website official deadlines.

<table>
<thead>
<tr>
<th>Deadline</th>
<th>Timing</th>
<th>Transcript Record</th>
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<tbody>
<tr>
<td>Early Drop Deadline</td>
<td>Usually before 8th day of semester</td>
<td>No notation on transcript</td>
</tr>
<tr>
<td>Drop Deadline</td>
<td>Usually at end of 9th week of semester</td>
<td>DR notation on transcript, but no GPA impact</td>
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• The College of Engineering requires students maintain full-time status: if a student drops to fewer than 12 credits in a semester, they will be placed on academic probation for the following semester. When considering this consequence, it is important to note that probation for credits is temporary, but an unsatisfactory grade will stay on your record permanently.

• Consult your engineering advisor if dropping a course will impact your ability to meet progression or put you below full-time status (12 credits). Your advisor can share rules and regulations regarding probation and academic standing you should consider when determining whether to keep or drop a course. This is especially important if you are an international students on an F-1 or J-1 visa, a student athlete, a recipient of financial aid that requires full-time status, or if you are a student currently on academic probation.

• Dropping all of your courses for a specific semester is known as withdrawing. If you are in a situation where you think you need to withdraw, you should talk with your advisor as soon as possible.