



**GRADUATE STUDENT SERVICES CENTER  
COLLEGE OF ENGINEERING AT THE UNIVERSITY OF  
WISCONSIN – MADISON**

**Add or Change Graduate Faculty Advisor Form**

The Graduate School requires all Graduate Students (MS & PhD) have a faculty advisor listed in the student record. If you would like to add or change your faculty advisor, please complete this form and submit it to your advisor for approval. When you are done, **please return this form to your Graduate Coordinator in Room 3182, ME Building.**

Student Name : \_\_\_\_\_ Student 9-digit ID Number: \_\_\_\_\_

What is your department? \_\_\_\_\_

What program are you enrolled in and requesting an advisor change (one form per program)?

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*FUNDING NOTE: A change in advisor may affect your funding. Please make sure to speak with the advisors to discuss your funding. RA funding typically will remain with the faculty advisor, not the student.*

**ADD Graduate Faculty Advisor**

*(Please complete this section if you would like to add a new advisor to your record in addition to your current advisor.)*

Advisor Name: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CHANGE Graduate Faculty Advisor**

*(Please complete this section if you would like remove your current advisor and add a new advisor to your record.)*

*Current Advisor to be removed from student record:*

Advisor Name: \_\_\_\_\_

*New Advisor to add to student record:*

Advisor Name: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Required interview with CEE Associate Chair for Graduate Studies**

DGS Signature: \_\_\_\_\_ Date: \_\_\_\_\_