

October 16, 2007 – Business Meeting

Attendance: Matson, Rebecca, Dan, Bret, Nicole, Colin, Tom, Dr. Jay, Chapin, Tim, Alex, Sam, Dustin, Adam, Bill, Mike, Nick, James

1. Announcements (Matson)
  - a. Congratulations to our new ASME Officers
    - i. Conference Chair
      1. Tom
    - ii. Undergraduate Representatives
      1. Dan and Nick
2. Industrial Relations (Dustin)
  - a. Kohl Center Tour
    - i. Working on getting a tour for when they change the basketball floor to hockey
  - b. Capitol Brewery
    - i. November 2 @ 3:00pm
    - ii. Must be 21 years or older
    - iii. Working on getting a bus to get everyone there and back
  - c. Abbott Laboratories (Abbott Park, IL)
    - i. Joining forces with other student organizations – we really want to get a lot of people to attend this!
    - ii. It will be in the spring semester
  - d. Sub-Zero
    - i. Thursday, November 29<sup>th</sup> @ 11:30am
    - ii. More details to come
3. Polygon Representative (Tim)
  - a. Homecoming
    - i. Check out the homecoming website or email Tim has sent out to learn what events are coming up!
    - ii. Need to update ASME alumni contact information
4. Chair (Katie)
  - a. SLS Conference
    - i. Overall it was a success! Thanks to all who helped!
    - ii. For future events don't forget about the resources available from ALPs
      1. Possibly do the ropes course once the weather gets better
    - iii. During conference we talked with the UW Platteville section and they are interested in doing joint events with us – keep this in mind as you're planning events
  - b. JSM Fundraising
    - i. Toby is going to look into the fundraiser we did through JSM to ensure we get all of the money that we were told we would get
5. Philanthropic (Rebecca)
  - a. High School Day on Campus
    - i. This will be happening at the beginning of next semester

- ii. Devin is going to Co-Chair this with Rebecca
- 6. Fundraising (Bill)
  - a. T-shirts
    - i. We have numbers of how many we need to order, and Bill is going to work on getting specific sizes that people want.
    - ii. Alex and Bill are going to work together to get ordering information (check out Sconnie)
    - iii. The shirts are going to be grey with red writing
- 7. Vice Chair (Matson)
  - a. Lobby Articles
    - i. Please make sure to get these to Drew as soon as possible
  - b. Office Hours
    - i. New officers have signed up
    - ii. We discussed possibly having office hours at night to make the exam file accessible at more times, but after the responses received from the half sheets, this is not necessary
  - c. CAE Access
    - i. Darin is going to look into getting a CAE computer for the office so that we can access CAE files
    - ii. If you are not authorized for the ASME shared space please let Katie or Matson know and they will add you