

STUDENT BRANCH OF THE AMERICAN INSTITUTE OF AERONAUTICS AND ASTRONAUTICS

ARTICLE I

Name

The name of this organization shall be the University of Wisconsin – Madison student branch of the American Institute of Aeronautics and Astronautics (AIAA).

ARTICLE II

Objective

The Objective of this organization is to further, within its locality, the purposes and programs of the American Institute of Aeronautics and Astronautics.

ARTICLE III

Membership

1. Any full-time graduate or undergraduate student at the University of Wisconsin – Madison is eligible to become a member of this student branch.
2. Each member shall pay into the student branch local treasury dues of \$25 per year or \$15 per semester payable to the treasurer.

ARTICLE IV

Officers

1. The officers of the student branch shall be chosen from among the student members.
2. The officers of the organization shall consist of a President, Vice-President, Treasurer, Outreach Chair, Polygon Representative, Trip Coordinator, and Faculty Advisor.
3. All officers shall be elected (excluding the Faculty Advisor) at the end of each academic year, whereupon the new officers run the branch.
4. Officers shall be elected at the last general meeting of the academic year according to a popular vote of all members present.
5. The duties of the President shall be to plan and preside at all regular and officer meetings. At the end of the academic year, the President shall submit to headquarters a report of the activities of the branch for the year.
6. The Vice-President shall assume the duties of the President in his/her absence and shall perform duties assigned by the President.
7. The Treasurer shall have charge of the funds of the branch and shall make all required financial reports and such expenditures as may be authorized by the branch or Executive Committee.
8. The Outreach Chair shall organize branch recruitment and outreach activities according to the direction of the President.

9. The Polygon Representative shall attend meetings of the Polygon Engineering Student Council and report to the officers any developments that affect the branch.
10. The Trip Coordinator is responsible for the annual spring trip. He/she should solicit from the membership destinations with concentrations of aeronautic and astronautic institutions during the fall and arrange travel, lodging, activities (aerospace tours), and funding as aided and directed by the President.

If an officer, other than the President, is unable to perform his/her duties, the President may appoint a member to serve in his/her seat for the remainder of the term of office. A vacancy in the office of President is filled by the Vice-President

Revised: Fall 2009

ARTICLE V

Faculty Sponsorship and Liaison with Headquarters

The branch shall show to the Board of Directors of the American Institute of Aeronautics and Astronautics evidence of faculty sponsorship in order to assure continuity of purpose and activities and conformity with the rules and regulations governing student activities at the institution. To this end headquarters:

- (a) Requires that the initial step in the organization of a student branch be the agreement of at least one AIAA faculty member to serve as sponsor for the branch.
- (b) Requests announcements of new officers and coverage of special programs for release to the AIAA publications.

ARTICLE VI

Meetings, Procedures and Quorums

1. A minimum of at least four technical meetings per school year shall be held. Special meetings of the branch may be held at the call of the President or upon written request of 20% of the membership.

ARTICLE VI

Financial Affairs

1. The fiscal year shall coincide with the AIAA fiscal year (October to September) of the following year.
2. The branch shall not incur any obligations in excess of \$10.00 over the funds on hand.

ARTICLE IX

Amendments and Limitations

1. The members of the branch shall in all respects be governed by these by-laws, which are subject to the provisions of the constitution and the bylaws of the American Institute of Aeronautics and Astronautics.
2. Amendments to these by-laws may be made by a two-thirds affirmative vote of those student branch members present at a special meeting called for the express purpose of changing these by-laws. Such a meeting must be announced at least 10 days in advance. An amendment may be proposed by any of the officers or by a member petition to the President or Vice-President. At least 10% of the membership

