

NEO

New Educator's Orientation

College of Engineering

University of Wisconsin-Madison



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SCHEDULE

Wednesday, January 14, 2004

7:45 **Registration and Complimentary Beverages and Pastries**
Engineering Hall Lobby

8:00 **Welcome**
1610 Engineering Hall

Pat Farrell, Associate Dean, College of Engineering

8:15 **Resources in the College of Engineering**
1610 Engineering Hall

Learn about the various useful resources available to you as a Teaching Assistant in the College of Engineering. Simplify your job as a TA by seeking help when required.

9:15 **WORKSHOP 1: THOSE FIRST CLASS DAYS AND BEYOND**
4610 Engineering Hall (also offered at 10:55)

So, you have an appointment as a TA? What are your responsibilities? What are your common concerns about the first day? How can you get and use feedback from students? How do you make the transition from being an undergraduate student to a TA teaching undergraduates? How do you know the students are learning? Will you also have time for course work and research? Working in small groups, you will come up with answers to these questions. Experienced TAs will share some of their stories. You will also get a chance to critique a videotape of TAs on their first day.

Coordinators:

Donna Lewis, Program Specialist, ECE

Facilitators:

Saurav Bardhan, TA, ECE

David Eddinton, TA Bio Eng

Douglas Janes, TA, ECE

Ami Mehta, TA, ECE

Pratap Ramamurthy, TA, ECE

Kyle Rupnow, TA, ECE

Yu-Chi Lai, TA, ECE

10:45 **BREAK**

10:55 **WORKSHOP 2: CO-OPERATIVE & ACTIVE LEARNING**

Tong Auditorium - Engineering Centers Building (also offered at 9:15)

This workshop deals with teaching strategies in your classroom. In addition, multiple approaches to assess student learning as well as using specific tools for grading are covered.

Coordinators:

Gregory Albin, TA, ECE

Facilitators:

Sandy Courter, Director, Engineering Learning Center

12:25 **EVALUATION**

12:30 **WORKSHOP LUNCHEON: Creating Effective Teaching and Learning Opportunities with Our Cultural Perspectives**

Tong Auditorium, Engineering Centers Building

Coordinators:

Sandy Courter, Director, Engineering Learning Center

Gregory Albin, TA, ECE

Thursday, January 15, 2004

7:45 **Registration and Complimentary Beverages and Pastries**
Engineering Hall Lobby

8:15 **WELCOME - Paul Peercy, Dean, College of Engineering**
1800 Engineering Hall

8:20 **In Their Own Words**
1800 Engineering Hall

Do you ever wonder what undergraduate students are saying about their courses? Twenty-four engineering students talked about their positive and negative classroom experiences in recent interviews. This video will give you a glimpse of their comments. Qualitative analyses of the interviews identified three major themes: 1) What the professor says is important. 2) I just felt totally overlooked. 3) I felt like Tinkerbell in Never- Never Land. We will discuss what these results may mean to us as instructors. This video was prepared by the Engineering Coalition of Schools for Excellence in Education and Leadership (ECSEL).

Facilitators:

Alberto Cabrera, Professor, School of Education and member of the ECSEL evaluation team (invited)

Another colleague from the Center for the Integration of Research, Teaching, and Learning (CIRTL)

9:00 **ADJOURN TO WORKSHOPS**

9:15 **WORKSHOP 3: ISSUES OF DIVERSITY IN TEACHING AND LEARNING**
3534 Engineering Hall (also offered at 10:55)

As an instructor, you will face issues that affect student learning; those issues may include race, gender, sexual orientation, and sexual harassment/consensual relationships. This workshop will familiarize you with the issues and introduce policies and available resources. UW-Madison values its diversity; you can help yourself and your students thrive in this place. Plan to explore several case studies that are specific to the engineering classroom. This workshop satisfies the TAA contractual diversity/harassment training requirement for advancement to the "experienced" level and rate.

Coordinators:

Gregory Albin, TA, ECE

Facilitators:

Luis Pinero, Associate Vice Chancellor

Bernice Durand, Associate Vice Chancellor for Diversity and
Climate and Professor of Physics

10:45 **BREAK**

10:55 **WORKSHOP 4: PRESENTATION SKILLS**
4610 Engineering Hall (also offered at 9:15)

Preparation and awareness of effective presentation skills will build your credibility as a teacher who knows the material and knows how to help others understand it. This workshop focuses on delivery skills and the opportunities you have to help your students learn. You will have a chance to do a practice presentation and get feedback from your peers.

Coordinators:

Donna Lewis, Program Specialist, ECE

Facilitators:

Manish Bhardwaj, TA, ECE

Secin Guncavdi, Associate Lecturer, ECE

Khanfer Kukkady, TA, ECE

Rob Marsland, Associate Lecturer, ECE

Ami Mehta, TA, ECE

Chao Qin, RA, ECE

Willis Tompkins, Professor, Bio Eng

Kuan-Ching Wang, Associate Lecturer, ECE

12:25 **OVERALL EVALUATION**

12:30 **WORKSHOP LUNCHEON: In Our Own Words**
109 Union South

Now it's your turn. Undergraduate students' perspectives were in the video titled, "In Their Own Words." Now, "In Our Own Words" let's answer questions about your learning experiences both as an instructor and, if applicable, as a graduate student. What questions should we be asking? What are our answers? Who should know about our answers? Who wants to follow- up with the responses?

Coordinators:

Sandra Shaw Courter
Director, Engineering Learning Center

1:30 **ADJOURN**

Some departments have presentations planned. Contact your department for further information.

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Thank you for visiting!