

ID#: _____

Name: _____
Print: Last Name, First Name, Middle Name

Teaching Assistant Application Form
Department of Mechanical Engineering
University of Wisconsin-Madison

Please supply the following information if you wish to be considered for a ME teaching assistantship.

Semester: ♦ Spring 20 _____ ♦ Summer 20 _____ ♦ Fall 20 _____

- ✦ Applications received after the deadline noted below will be kept on file for possible vacancies. Late applications will be considered only after all other applicants have been considered.
- ✦ A separate application must be filed for each semester.
- ✦ Continuing UW Graduate Students must attach a copy of your UW graduate transcript to this application.
- ✦ If English is your second language, you must take the SPEAK test and send the score to the ME Department.

Note: Submission of this TA application does not in any way influence your eligibility for any fellowship or research assistant support you may have also requested. As a reminder, you may also apply directly to faculty in your area of interest for a research assistantship. If your plans change or you receive other funding, contact Ruth Bruckert immediately by letter, telephone (608) 262-0665, or email (bruckert@engr.wisc.edu).

Supporting information: (Use additional sheet if necessary – letters of reference accepted.)

A) Area(s) of study or interest in ME _____

B) List your UW-Madison research advisor (if known) _____

C) Courses staffed by teaching assistants are listed on reverse side. Please indicate your ranked order of teaching preferences by using UW course numbers.

D) List past teaching, grading, lecture, tutor or related experience _____

E) List any related work experience _____

F) What Department are you officially associated with? _____

G) Comments: _____

H) SPEAK Test: 1) _____ Not Applicable; 2) _____ I need to take the SPEAK test; 3) _____ Have taken and will submit a copy of the results.

Note: The SPEAK Test is the institutional version of the Test of Spoken English (TSE), which is administered by the Educational Testing Service. The SPEAK test measures oral proficiency and is available ONLY to students holding or under consideration for a teaching assistantship. UW Madison SPEAK Test information and test dates can be found at: <http://mendota.english.wisc.edu/~ESL/speak.htm>. Students may find a sample test at <http://www.toefl.org/tse/tseindx.html#tseprac>.

Date: _____ Signed: _____

Phone #: _____ GPA: _____ E-mail: _____

Address: _____

If your address & telephone number changes, please notify the ME Department.

DEADLINES: For Fall consideration - by April 1; for spring consideration - by December 1.
Obtain & Return form: ME Department, Room 241, 1513 University Avenue, Madison, WI 53706-1572

Mechanical Engineering Department

Anticipated Courses for Teaching Assistant Employment

The following courses utilize Teaching Assistants. However, the number of sections and the need for TAs in a specific course may be dependent on the course structure during a particular semester and the enrollment. From time-to-time, TAs are hired by the ME Department for other courses including those offered to off-campus students through the College's outreach program.

%Appt./Sec.	Typical # Sections/ Semester	Course	#Course Title
25	2	160	Architectural Graphics
25	2	170	Civil Engineering Graphics
25	5	231	Introduction to Engineering Graphics
25	4	232	Geometric Modeling for Engineering Applications
16.7	5	307	Mechanics of Materials Lab
16.7	8	313	Manufacturing Process
16.7	6	314	Introduction to Competitive Manufacturing
25	7	368	Engineering Measurements Lab
25	6	370	Energy Systems Lab