



Geological Engineering

UNIVERSITY OF WISCONSIN-MADISON

Graduate Application Materials

Deadlines:

The GLE department follows a rolling admissions process, meaning applications are reviewed as soon as they are complete. It is in your best interest to complete your application as soon as possible.

In order to be considered, **all** application materials (*online application, application fee, personal statement, transcripts, exam scores, and all three letters of recommendation*) must be received no later than the following dates:

Enrollment Term	Financial Support Deadline	Application Deadline
FALL	DECEMBER 15	MARCH 15
SPRING	SEPTMEBER 15	SEPTEMBER 15
SUMMER	MARCH 15	MARCH 15

Admission Requirements:

1. Applicants must meet the Graduate School minimum requirements. More information can be found [here](#).
2. A bachelor's degree from an ABET-accredited or a recognized international institution in either engineering or other physical science program is required.
3. **All** applicants whose undergraduate degrees are **not** from a regionally accredited U.S. college or university must submit [GRE General Test](#) scores. **All** applicants seeking financial support must submit [GRE General Test](#) scores.

Application Materials (must be completed online):

1. Graduate School Application and Fee:

Applicants must submit an online application to the UW-Madison Graduate School. The online application can be found [here](#). You will also need to submit the application fee directly to the Graduate School. Once submitted online, applicants should **NOT** send in a paper copy of their application.

2. Supplemental Application Questions:

Once you have completed the online application, you will also need to complete the supplemental application required by the Geological Engineering program. While completing the supplemental application you will be asked to upload a transcript from each post-secondary institution you have attended. Although not required, uploading your transcript is strongly recommended. You will also have the option to upload supplemental application materials (e.g., resume, publications listing, sample publications, etc.) at this time.

3. Statement of Purpose:

A statement of purpose for graduate study must be submitted through an applicant's online UW-Madison Graduate School application. Please be concise and limit this important document to 1,000 words. Once submitted online, applicants should **NOT** send in a paper copy of their application.

4. Letters of Recommendation:

Three letters of recommendation must be submitted through an applicant's online UW-Madison Graduate School application. Once submitted online, applicants should **NOT** send in paper copies of their letters.

5. Graduate Record Examinations (GRE):

All applicants whose undergraduate degrees are **not** from a regionally accredited U.S. college or university must submit [GRE General Test](#) scores. **All** applicants seeking financial support must submit [GRE General Test](#) scores. Scores need to be sent directly from Educational Testing Service (ETS) using the **Institution code 1846**. **No** department code is required. GRE scores are only accepted if they are within five years of the start of the admission term. If your name, date of birth, and/or gender from your exam registration does not exactly match your graduate application to UW-Madison, please email us at gle.gradadmissions@uwalumni.com for assistance. Applicants should **NOT** send paper copies of their exam scores.

6. English Proficiency Scores (TOEFL, IELTS, MELAB):

Scores are required unless the applicant meets at least one of the following:

English is the exclusive language of instruction at the undergraduate level; **or**

They have earned a degree from a regionally accredited U.S. college or university not more than 5 years prior to the anticipated semester of enrollment; **or**

They have completed at least two full-time semesters of graded course work, exclusive of ESL courses, in a U.S. college or university, or at an institution outside the U.S. where English is the exclusive language of instruction, not more than 5 years prior to the anticipated semester of enrollment.

Scores are accepted if they are within two years of the start of the admission term. Applicants should request that the Educational Testing Service (ETS) send their official TOEFL scores electronically to the UW-Madison (Institution Code: 1846, no department code is needed). If your name, date of birth, and gender from your exam does not exactly match your application information, please email the Student Services Office: gle.gradadmissions@uwalumni.com

Enrollment Term	Oldest Accepted GRE Score	Oldest Accepted TOEFL Score
Spring 2012	January 2007	January 2010
Summer 2012	June 2007	June 2010
Fall 2012	September 2007	September 2010
Spring 2013	January 2008	January 2011
Summer 2013	June 2008	June 2011
Fall 2013	September 2008	September 2011

To Be Mailed **AFTER** Completion Of The Online Application:

- 1. Transcripts:** One official transcript from each institution you have attended (undergraduate and beyond) must be mailed directly to the GLE Graduate Admissions Office. International academic records must be in the original language accompanied by an official English translation. Documents must be issued by the institution with the official seal/stamp and an official signature.

Mailing Address:

GLE Graduate Admissions Office
2312 Engineering Hall
1415 Engineering Drive
Madison, WI 53706

- 2. IELTS Scores:** If applicable, applicants should request that IELTS mail their official scores directly to the GLE Graduate Admissions Office.

Mailing Address:

GLE Graduate Admissions Office
2312 Engineering Hall
1415 Engineering Drive
Madison, WI 53706

Please write your name, campus ID number, and date of birth on all packages.

Do Not Mail:

- Printouts of forms that you completed and submitted online
- Copies of your Statement of Purpose
- Copies of GRE and TOEFL scores
- Copies of passports
- Copies of certificates or awards for athletic or other achievements
- Plastic covers, cases, sleeves, or bindings on documents
- Financial documents
- Any photographs not attached to your transcript by your institution

Mailing these items will result in a delay in the processing of your application.

Questions:

1. If you have questions regarding the application process or what is expected, please visit the [Frequently Asked Questions page](#).
2. Please **DO NOT** contact the Graduate Admissions Office to verify if your transcripts have arrived. You should monitor the status of your application by visiting the “Grad Application Status” window within your [MyUW portal](#). If you are new to UW-Madison, you will first need to activate your NetID by visiting the [NetID Account Activation site](#). You will need your 10-digit UW-Madison campus ID number and your date of birth to complete the NetID activation process. If your transcripts have not been acknowledged in your “Grad Application Status” window in your [My UW portal](#) after **EIGHT WEEKS** of sending your them, please email the office at gle.gradadmissions@uwalumni.com. Include your full name, campus ID number, and date of birth in your email message.
3. If you have additional questions regarding your application, please email the admissions office at gle.gradadmissions@uwalumni.com or call 608-265-5570. Please be prepared to give your full name, campus ID number, and date of birth.

****On behalf of the Geological Engineering Department, the Graduate Admissions Team wishes you good luck during your graduate application process****