Graduate Application Materials

- **MS ECE**
- **PHD ECE**
- **MS POWER AT A DISTANCE (Online Only)**

### Deadlines:

<table>
<thead>
<tr>
<th>Enrollment Term</th>
<th>Application Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>December 15</td>
</tr>
<tr>
<td>Spring</td>
<td>September 15</td>
</tr>
</tbody>
</table>

It is in your best interest to complete your application as soon as possible before the deadline.

In order to be reviewed for admission, all application materials (*online application, application fee, personal statement, transcripts, exam scores, and letters of recommendation*) must be received by the deadline.

### Admission Requirements:

1. Applicants must meet the general [Graduate School Admission Requirements](http://www.engr.wisc.edu/cmsdocuments/ECE-Future-Graduate-Admissions.pdf).

2. Applicants must have a bachelor's degree from a regionally accredited U.S. institution or a comparable degree from an international institution. International applicants can find specific information for their country on the [Graduate School Admission Requirements page](http://www.engr.wisc.edu/cmsdocuments/ECE-Future-Graduate-Admissions.pdf). The department welcomes applications from scientific, engineering, and mathematical disciplines other than ECE.

3. MS and PHD ECE applicants **must** submit [GRE General Test](http://www.engr.wisc.edu/cmsdocuments/ECE-Future-Graduate-Admissions.pdf) scores with their application. Scores may not be more than 5 years old from the term the applicants to. For example, the oldest accepted GRE scores for Fall 2015 are from September 2010.
4. **Power at a Distance (Online MS ECE Degree)**
http://distancedegrees.engr.wisc.edu/MSEE/Degree_Requirements.lasso

***This is an online-only program in Power.*** A Power focus is also available for “on-campus” applicants. This the department’s only online option.

a. Applicants are not required to submit a GRE score. However international applicants are required to submit a TOEFL score.

b. Before you can qualify for the graduate program, you must enroll in the Capstone Certificate in Power Conversion and Control. The admissions committee considers your capstone grades when reviewing your graduate application. For more information regarding how to apply, please visit: http://distancedegrees.engr.wisc.edu/MSEE/How_to_Apply.lasso

**Please contact the Department of Engineering Professional Development for more information about application and coursework as a Capstone student.** (mseeapply@epd.engr.wisc.edu)

5. **Re-Entry applicants:**

   If you were enrolled as a graduate student but have had a break in enrollment for a minimum of a fall or spring term, you will need to re-apply to resume your studies. Please review The Graduate School requirements for re-entry students: http://www.grad.wisc.edu/education/admissions/reentry.html

Before filling out the online application, ask your previous faculty advisor to contact/email the ECE Graduate Admissions Coordinator. Your advisor needs to verify that they would like the Graduate Admissions Committee to review your application and that they are willing to advise you if you are re-admitted. The ECE Graduate Admissions Committee may ask for updated material.

**Application Materials (must be completed online):**

1. **Graduate School Application and Fee:** You must submit an online application to the UW-Madison Graduate School. The online application can be found here. Submit the application fee directly to the Graduate School. Once submitted online, applicants should **NOT** send a paper copy of their application. The ECE admissions office does not process applications until the application fee is paid.

2. **Supplemental Application Questions:** Within the online application, click on and complete the supplemental application section. You will be asked to upload a transcript from each post-secondary institution you have attended (undergraduate, Masters, etc.). **This transcript is required in order for your application to be evaluated. This is not a substitute for the official transcript;** if you receive a recommendation to the Graduate School, you will be asked have your official transcript mailed to the ECE Graduate Admissions office directly from your previous institutions. You will also have the option to upload supplemental application materials (e.g., resume, publications listing, sample publications, etc.) at this time.
3. **Statement of Purpose:** A statement of purpose for graduate study must be submitted through your online UW-Madison Graduate School application. Please be concise and limit this important document to 1,000 words. Once submitted online, do **NOT** send a paper copy of your statement.

4. **Letters of Recommendation:** Three letters of recommendation must be submitted through an applicant’s online UW-Madison Graduate School application. Once submitted online, do **NOT** send paper copies of your letters.

5. **Graduate Record Examinations (GRE):** All applicants must submit GRE General Test scores. Scores need to be sent directly from Educational Testing Service (ETS) using the **Institution code 1846. No** department code is required. GRE scores are only accepted if they are within five years of the start of the admission term for which you are applying. If your name, date of birth, and/or gender from your exam registration does not exactly match your graduate application to UW-Madison, please email us at ecegradadmission@engr.wisc.edu. Do **NOT** send paper copies of your exam scores.

6. **English Proficiency Scores (TOEFL, IELTS, MELAB):** Scores from one of these exams are required unless you meet one of the following:

   - English is the exclusive language of instruction at the undergraduate level; OR
   - You earned a degree from a regionally accredited U.S. college or university not more than 5 years prior to the anticipated semester of enrollment; OR
   - You completed at least two full-time semesters of graded course work, exclusive of ESL courses, in a U.S. college or university, or at an institution outside the U.S. where English is the exclusive language of instruction, not more than 5 years prior to the anticipated semester of enrollment.

English proficiency scores are accepted if they are within two years of the start of the admission term for which you are applying. You should request that the Educational Testing Service (ETS) send their official TOEFL scores electronically to the UW-Madison (**Institution Code: 1846, no** department code is needed). If your name, date of birth, and/or gender from your exam registration does not exactly match your graduate application to UW-Madison, please email us at ecegradadmission@engr.wisc.edu
<table>
<thead>
<tr>
<th>Enrollment Term</th>
<th>Oldest Accepted GRE Score</th>
<th>Oldest Accepted TOEFL Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2016</td>
<td>January 2011</td>
<td>January 2014</td>
</tr>
<tr>
<td>Fall 2016</td>
<td>September 2011</td>
<td>September 2014</td>
</tr>
<tr>
<td>Spring 2017</td>
<td>January 2012</td>
<td>January 2015</td>
</tr>
<tr>
<td>Fall 2017</td>
<td>September 2012</td>
<td>September 2015</td>
</tr>
<tr>
<td>Spring 2018</td>
<td>January 2013</td>
<td>January 2016</td>
</tr>
<tr>
<td>Fall 2018</td>
<td>September 2013</td>
<td>September 2016</td>
</tr>
</tbody>
</table>

To Be Mailed AFTER Completion Of The Online Application:

1. **Transcripts**: If your application is recommended to the Graduate School, one official transcript from each institution you have attended (undergraduate and beyond) MUST be mailed directly to the ECE Graduate Admissions Office from the previous institution through the postal mail or a secure e-transcript service. International academic records must be in the original language accompanied by an official English translation. Documents must be issued by the institution with the official seal/stamp and an official signature. See below for the appropriate mailing address.

2. **IELTS Scores**: If applicable, applicants should request that IELTS mail their official scores directly to the ECE Graduate Admissions Office. Do not mail GRE or TOEFL scores.

   Mailing Address:
   ECE Graduate Admissions Office
   1105 Engineering Hall
   1415 Engineering Drive
   Madison, WI, 53706

**Do Not Mail:**
- Printouts of forms that you completed and submitted online
- Copies of your Statement of Purpose (upload this to your application)
- Copies of GRE and TOEFL scores (scores must come directly from ETS)
- Copies of passports
- Copies of certificates or awards for athletic or other achievements
- Plastic covers, cases, sleeves, or bindings on documents
- Financial documents
- Photographs that are not attached to your transcript by your institution

_**Mailing these items will result in a delay in the processing of your application.**_
Questions:
1. If you have questions regarding the application process or what is expected, please visit the Frequently Asked Questions Page for answers to common questions.

2. Please only upload your transcript with your application. You should only send an official transcript to the ECE Graduate Admissions office when you receive an email from the ECE Graduate Admissions office regarding the Admission’s Committee decision to recommend you to the Graduate School. Please DO NOT contact the Graduate Admissions Office to verify if your transcripts have arrived.

3. You should monitor the status of your application by visiting the “Grad Application Status” window within your MyUW portal. If you are new to UW-Madison, you will first need to activate your NetID by visiting the NetID Account Activation site. You will need your 10-digit UW-Madison campus ID number and your date of birth to complete the NetID activation process.

4. We anticipate most decisions will be made by mid-November for the Spring term applications or by mid-March for Fall term applications. You will receive an e-mail from the ECE Graduate Admissions Office with the Admissions Committee’s decision as soon as we receive it.

5. When you submit your application, you are automatically also put in the pool to be considered for funding from the department. However, funding is limited and never guaranteed. All admitted, incoming students should anticipate to fund themselves. Those selected for funding will be contacted separately and directly by ECE faculty.

6. If you have additional questions regarding your application, please email the admissions office at ecegradadmission@engr.wisc.edu. Please be prepared to give your full name, 10-digit campus ID number, and date of birth.

Good Luck!

On behalf of the Electrical and Computer Engineering department at the University of Wisconsin-Madison, the Graduate Admissions Team would like to thank you for your interest in our graduate program. We wish you the best of luck during your graduate application process!